

## A Guide to DISTRICT GRANTS 2020

### District Budgets and Schedule

A budget for 2020-21 has been established for grants to clubs under the District Grants program of the Rotary Foundation:

- **US \$30,552 (AU \$42,467 depending on changes in exchange rate)** will be available to clubs
- A maximum of **\$4,000** is available per project. If there is money remaining in the DDF District Grant fund, then more than this may be offered
- It is expected that there will be some additional money contributed to the project by the club and/or an outside partner
- It is also expected that projects would be aligned with one or more of the Foundation Areas of Focus (see page 5 for details)
- Applications must be made by 31 October to Elizabeth Tollis. It can be made online on the form provided on the District website, and submitted by email, to **elizabeth.tollis@gmail.com**
- All forms are available on the District website in the Documents Library section, under District information

### There are three categories of District Grants for 2020-21:

#### **1. District Grants—Within Australia (DGA)**

- Are for smaller local community projects
- Require active Rotarian participation
- Minimum grant of \$1000
- Reporting will be required on forms provided by the District committee

#### **2. District Grants—International (DGI)**

- Are for international projects that do not qualify for a Global Grant, ie, projects with a budget total of less than US\$30,000
- Require an international partner that can be a Rotary District, a Rotary Club or a third party
- The Rotary Club is accountable for the management of grant funds in accordance with the Memorandum of Understanding
- Reporting will be required on forms provided by the District committee

#### **3. District Grants—Scholarships (DGS)**

- Are for scholarships to be awarded by clubs to students at any level of education
- Require club and member participation and cannot be a cheque to a third party
- Must be a new scholarship and not one previously supported by the club
- An additional application form is required downloadable from the District website

### **Club Eligibility for District Grants**

Your Rotary Club must:

- Have signed a Memorandum of Understanding with the District
- Have **at least one club member complete the RI online grant management seminar at the RI Learning Centre each year and to confirm with Elizabeth Tollis.**
- Be current in payment of dues to Rotary District 9650 and Rotary International
- Be current in meeting the reporting requirements on open Global or District Grants
- **Have completed their club Foundation Goals on Rotary Club Central for the current year** (see page 6 for information about doing this. You can also find instructions on the District website in the Documents Library)
- If more than the amount available is applied for, then clubs which received a grant in 2019-20 may be ineligible in 2020-21

### **Use of Funds**

- Approval must be obtained before the project is started
- The club is responsible for the proper use of these funds, including the prompt repayment to the District if any of the funds not properly disbursed or accounted for
- The Rotary Foundation has determined both permitted and prohibited uses of grant funds and applicant

clubs should review the complete guidelines (beginning page8 in this manual) to ensure that the project is eligible for the funding

- Each project must be a new project for the initiating club and for each of the clubs cooperating on the joint project
- Each club may apply for only one District Grant between 1 July and 31 October

### **Reporting and Payment**

It is desirable that all the money awarded in the grant is disbursed to the club at the beginning of the project, However, it is expected that reporting of progress be done on time and will be complete. Final reports need not be accompanied by invoices and receipts, but details of these must be retained by the club for 5 years.

*Grants as outlined above have been planned so as to maximise the number of clubs that can be involved with the grants in 2020-21 and so to reap the widest exposure for Rotary good works amongst the community. If there is an exceptional circumstance where a grant application needs to be outside these guidelines, the District Foundation Committee will consider such exceptions where and when these are considered necessary and /or affordable.*