



ROTARY YOUTH LEADERSHIP AWARD

Overview

RYLA commenced in District 9650 in 1970 and is conducted annually with participants sponsored through their local clubs or their employers. It is a very powerful and valuable program and is aimed at encouraging and developing leadership and social skills so that participants can more effectively contribute to their communities in a practical manner. The program is designed to encourage leadership of youth, by youth. Typically these young people come from groups such as sporting clubs, voluntary emergency services, scouting, guiding, church groups, or youth mentoring programs to name a few.

Participants

Participants must be at least 18 years and under 25 years of age at the time of RYLA 2016. In addition, ideally they should be currently involved, or anticipate being involved, in some form of leadership within their communities, or have shown leadership potential in the workplace. Other relevant information is included in the application forms found at the end of this document. Potential candidates will be formally interviewed by members from a participating Rotary Club as part of the selection process and must undergo a formal screening process, which will include referees checks etc.

Cost

The cost of RYLA is \$950 and includes full board and all activities.

Program Content

The course extends over a period of seven days. It provides skills in many areas including understanding human behaviour, social interaction skills, committee functions, human values, leadership, presentation skills & public speaking, lifestyle issues, communication and organisation. The daily program is carefully structured and planned. The presenters are professionals in their area of expertise. Invariably they provide their services free of charge and this is a factor in the extremely low cost for a course of this high standard. Physical activities are undertaken as part of this program and are designed to provide fun whilst engendering trust and team building.

Outcomes

The objective of RYLA is to empower each participant with leadership and management skills, which will assist them in becoming effective leaders at the youth level and beyond. Many former RYLA Awardees have benefited in ways far beyond the course objective. Past RYLArians are part of the Leadership team each year and many go on to become more involved in additional community activities.

Information for Potential Participants

1. The Start

The seminar commences at **10.00am for 10.30am (SHARP)** on **Saturday 2nd April 2016**. Once registered at the site, no participant will be allowed to depart from the venue and there will be no unapproved visits from friends or relatives allowed. Please note that this is a residential program, therefore participants are required to be on-site at all times.

2. Clothing

The dress for the seminar is casual. Generally, you will need casual, gym, swimming, climbing and one formal outfit for the dinner on Wednesday night. Bring some old clothes for some of the outdoor activities. Please pack sufficient clothing. There are washing machines and dryers available but it is suggested you pack plenty of clothes because you might need a change after some activities. Make sure you pack 2 pairs of closed toe shoes, an old pair for water activities, another for sporting/ bushwalking etc. There will be a formal dinner on Wednesday night, 6th April, at which you will host members of your sponsoring Rotary Club. **This is intended to be a formal event and your personal presentation is an important part of it.** In order to achieve that outcome we emphasize the following: wearing of jeans is strongly discouraged - all men to wear business pants with jacket, collared shirt & tie with business shoes. Ladies to wear modest cocktail dress.

3. Do Bring

- Your Medicare Card
- A hat, sunscreen and insect repellent
- All toiletries (soap, shampoo, toothpaste etc)
- Towel, bed linen, doona, pillow, or sleeping bag
- A watch or alarm clock
- Spending money
- Musical instruments
- Wet weather gear/raincoat (optional).
- Pen, note pad
- Uni work (There will be some spare time)
- \$1 coins & laundry detergent for washing machines

4. Do Not Bring

Drugs or alcohol. RYLA is committed to respecting the values and rules of the owners of the property & the law.

5. Swimming Rules

This property has an unpatrolled beach. There is to be no swimming after sunset and no swimming alone under any circumstances. Swimmers are to be worn at all times.

6. Car Keys & Mobile Phones

Upon arrival your car keys are to be handed in for safe keeping during the week. If you need to leave the premises during the week, you will be required to seek permission from the RYLA Management Team. Mobile phones will also need to be handed in for safe keeping upon arrival. Access will be allowed at certain times each day. This is necessary to ensure complete focus on the program & encourages communication between participants.

6. Grievance Process

RYLA should be a positive experience for all participants, including the RYLA leaders. However, if any issues arise during the RYLA week that you are uncomfortable about, whether it is related to your interaction with other RYLArians, or you feel you are being unfairly treated in some way, then the following process has been put in place to assist you in working through the particular issue:

- a) Approach your group RYLA leader about the issue that is concerning you. Upon gaining an understanding of the problem, the RYLA leader will take this issue to the senior RYLA leadership team that will be on site for the entire RYLA week. The leadership team will more than likely want to discuss the issue with you face-to-face. A plan of action to address the problem will be discussed and implemented.
- b) If you feel uncomfortable approaching your group RYLA leader about any particular issue, then you must inform the senior RYLA leadership team of the problem as soon as you are able. As above, the leadership team will want to discuss the issue with you face-to-face in order to develop a plan of action to address the problem.
- c) If you feel that the RYLA leaders or the senior RYLA leadership team have not adequately addressed your concerns, then you are free to contact RYLA 9650 Chairman, David Mayne, to discuss the issue in detail.

7. The End

RYLA will finish after morning tea on **Saturday 9th April 2016**.

**Please ensure you have
“Ambulance Cover”
before attending RYLA 2016**

Discover – Exchange – Develop





**District 9650 Rotary Youth Leadership Awards
2nd – 9th April 2016**

Sponsoring Rotary Club: _____

Name: Mr. Mrs. Miss Ms. _____
(First Name) (Surname)

Name Preferred: _____

Home Address: _____

Tel: (M) _____ (H) _____ (W) _____

Preferred Email Address: _____

(Most communication will be via email. Please provide legible & accurate email address)

Date of Birth: _____ Age: _____

Gender: _____ Marital Status: _____

Emergency Contacts:

Name: _____ Relationship: _____

Ph:(H) _____ (W) _____ (M) _____

Name: _____ Relationship: _____

Ph:(H) _____ (W) _____ (M) _____

Please attach a copy of your RESUME & PHOTO to this application.

(passport size)

Are you employed or studying? If so please give details.

What leadership roles do you currently hold or have held in the past?

What are your interests? (eg. Sport, charity work, Rotaract)

Do you play a musical instrument? Yes/No If yes, what is it? _____

(We encourage all participants to bring their musical instruments to RYLA if practicable)

What do you expect to achieve from attending RYLA 2016?

Medical Conditions, Allergies & Dietary Requirements

Please indicate the seriousness of any allergies or medical conditions, i.e. is it life threatening, likely to cause illness or is it a lifestyle preference?

If this is a life threatening issue successful applicants will be contacted directly by Yarrahappini Adventist Youth Centre staff. Please note that if the RYLA 2016 organising committee or the Yarrahappini Youth Centre are not advised of any known allergies or medical condition, then no responsibility will attach to RYLA 2016 organising committee, RYLA 2016 staff, any participating Rotary Clubs, Rotary International or the Yarrahappini Adventist Youth Centre or it's staff.

Do you have any **pre-existing medical conditions** that may prevent you from taking part in activities during the RYLA week?

Yes/No If yes, please give details: (eg. Asthma, epilepsy etc.)

Do you have any **allergies**? (eg. bee stings, nuts etc.)

Yes/No If yes, please give details:

Do you have any special **dietary requirements**? (eg. vegetarian, vegan, coeliac, diabetic etc.)

Yes/No If yes, please give details:

Do you have a current first aid certificate? Yes/No

Do you have current Ambulance Cover? Yes/No

(If "no", it is strongly recommended you take out Ambulance cover because of our location)



Conditions of Acceptance and Participation

I, _____ (Name) hereby apply to be considered to participate in the Rotary Youth Leadership Award program and have read and agree to the following Conditions of Acceptance and Participation:

- I will be **at least 18 years of age and under 25 years of age** at the time of RYLA between 2nd April & 9th April 2016.
- I will be available to attend the full week program on the nominated dates.
- I acknowledge that this is a residential course and no “leave passes” will be issued without the express permission of the RYLA Management Team.
- I understand that mobile phones will be held by the RYLA Management Team & use is restricted, unless in an emergency-situation.
- I understand that as a condition of Rotary's hire of the Yarrahappinni Adventist Youth Centre & the law, **that illicit drugs, illegal substances and alcohol are not permitted on site**. I understand that use or consumption will result in expulsion from the course without refund of fees.
- Should there be a need for me to take any scheduled medication, properly prescribed by a medical practitioner, and not otherwise previously declared in this application, then I will inform the RYLA Management Team of this requirement upon arrival.
- I understand that transportation to and from the venue will be my responsibility, however upon arrival, car keys will be handed in for safe keeping for the week.
- I understand that the program may include, but is not restricted to such activities as swimming (pool & beach), bush walking, boating, physical team building activities and other forms of sporting events.
- I have the right to decline to participate in any programmed activity, but in the event of my participation, I acknowledge that whilst every care will be taken by the activity leaders, including those employees, agents and servants of the Yarrahappinni Adventist Youth Centre and any other person nominated who may organise, arrange and conduct those activities, I expressly agree to hold harmless and do indemnify Rotary District 9650, the RYLA Management Team, the organising Rotary Clubs, their officers, members, servants, employees and agents from any and all actions, suits, damages, claims and demands arising out of accident or injury or illness which may befall me or occur as a result of my participation in, or result from any activity or function undertaken by me in connection with the Rotary Youth Leadership Award program, or when traveling to or from such activity or function including transportation to and from the site.

- I further authorise any officer, member, servant or agent of the Rotary District or Rotary Clubs and those employees, agents or servants of the Yarrahappinni Adventist Youth Centre, in the event of any injury, accident or illness arising from any cause whatsoever to obtain such medical assistance or treatment that is deemed appropriate, and to engage any doctor, nurse or an appropriate member of an emergency service and arrange any hospital accommodation as is deemed appropriate.
- I agree to reimburse the said Rotary District, Rotary Club/s, employees, agents and servants of the Yarrahappinni Adventist Youth Centre on demand, all such expenses associated with the treatment of any accident, injury or illness, including but not restricted to doctors, nurses, hospital fees and transportation.
- I agree to follow any reasonable direction given me by the said Rotary District, Rotary Club/s, the RYLA Management Team, their agents or servants, including those employees, agents or servants of the Yarrahappinni Adventist Youth Centre, in the event of any safety procedures being implemented to protect and safeguard my well-being.
- I agree that any photographs or images taken during the week may be used in promotional material for RYLA.
- I acknowledge the information I have provided with respect to my application is true and correct to the best of my knowledge, and authorise the release of information to the appropriate authority in the event it becomes necessary to do so.

Signature: _____ Date: _____

Print Full Name: _____

Queries to be directed to RYLA Committee Chair:

David Mayne
RC Port Macquarie Sunrise
0434 860680

**Applications & cheques payable to:
Rotary D9650 Inc. (RYLA 2016)
forwarded to:**

PDG Rob Anderson
RC Coffs Harbour
5 Charlotte Court
Coffs Harbour NSW 2450

To be completed by **the Nominating Rotary Club**

Rotary Club of _____

Club Postal Address: _____

Club Contact Person: _____

Ph: (H) _____ (W) _____ (M) _____

Email: _____

Conditions of Acceptance

1. If the applicant does not attend RYLA or is unduly late and less than 30 days notice of cancellation is received, there will be no refund due. In a situation in which a replacement candidate is secured, a full or partial refund may be possible.
2. Your club's cheque for \$950 made payable to: Rotary D9650 9650 Inc. (RYLA 2016) is forwarded with the application. The RYLA committee is not obliged to consider any application without full payment of the participation fee.

Important Check List

1. Has the applicant read, signed, completed and agreed with the Information contained in the application form?..... **Yes/No**
2. Is a passport (or other) size photo attached? **Yes/No**
3. Is your club's cheque for \$950 attached and made payable to:
Rotary D9650 Inc (RYLA 2016)? **Yes/No**
4. Has your Club interviewed or will it arrange to meet the applicant before RYLA to make the Award to the applicant? **Yes/No**
5. Will your Club invite the applicant back after the RYLA Seminar to complete the Award process? **Yes/No**
6. Will your Club have someone attend the official RYLA Dinner on Wednesday 6th April 2016?..... **Yes/No**

The Rotary Club of _____

agrees to the above Conditions of Acceptance and the Checklist has been completed.

Signed: _____ Date: _____

Print Full Name: _____